Efficient administration in the service of science

The administrative division of the HKI regards itself as a service provider using quick and uncomplicated communication channels, which allow for the comprehensive and adequate support in all administrative matters. As a team, it is our ambition to be consistently service- and process-oriented since we understand this attitude as the key to high quality, efficiency and pace in our administrative processes.

The administrative division is sub-divided into the teams

- Personnel
- Finances
- Procurement and construction management
- Facility management
- Information technology